



Buildings and Grounds  
MINUTES OF MEETING  
February 4, 2019

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Standing Committee of the Chemung County Legislature to review items related to the buildings and grounds operated by the County of Chemung

Minutes of a meeting of the Buildings and Grounds Committee of the Chemung County Legislature held in the Hazlett Building, 5<sup>th</sup> Floor, 203 Lake Street, Elmira, New York on Monday, February 4, 2019

Members and officials present: John Pastrick, David Manchester, L. Thomas Sweet, Joseph Brennan, Mark Margeson, Brian Hyland, Christina Sonsire, Peggy Woodard, John Burin, Martin Chalk, Robert Briggs, William McCarthy, Scott Drake, Michael Smith, Rodney Strange, Bryan Maggs, Steve Hoover, Vincent Azzarelli, Michael Mucci, Jennifer Furman, Michael Youmans, Donald Bishop, Stephen Wilber, Andy Avery, Mark Cicora, Matthew Hourihan, Brian Hart, Nicolette Wagoner, Thomas Freeman, Robert Harris, Stephanie Fiorini, Andy Fagan

The meeting was called to order by the Chairman of the committee, John Burin.

Motion made by Michael Smith, seconded by William McCarthy, and Passed with a vote of 5-0, declaring various County-owned property as surplus and authorizing transfer of certain surplus property to the City of Elmira.

The meeting was adjourned on the motion by Mr. Sweet, seconded by Mr. Smith. Motion carried.

***SURPLUS ASSETS FOR LEGISLATURE APPROVAL***  
***February 2019 Meeting***

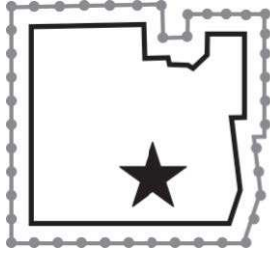
<u><i>Department</i></u>	<u><i>Asset ID</i></u>	<u><i>Asset Description</i></u>	<u><i>Model Number</i></u>
<b><i>IT</i></b>			
	01289	FILING CABINET TABLE	
	01290	FILING CABINET TABLE	
<b><i>NURSING FACILITY</i></b>			
	NONE	HP COMPUTER	
	NONE	HP COMPUTER	
	NONE	LENOVO COMPUTER	
	NONE	HP COMPUTER	
	NONE	HP COMPUTER	
	NONE	CAMCORDER	
	NONE	DELL COMPUTER	
	NONE	HP COMPUTER	
	NONE	HP COMPUTER	
<b><i>PUBLIC DEFENDER</i></b>			
	12298	COMPUTER MONITOR	
	12763	COMPUTER MONITOR	
	13897	GATEWAY LAPTOP	
	NONE	ROLLING OFFICE CHAIR	
<b><i>PUBLIC WORKS</i></b>			
	NONE	HP COMPUTER	
	NONE	1978 CAT D6	
	NONE	HP COMPUTER	
	NONE	1988 455C CASE	
	NONE	HP COMPUTER	
<b><i>PURCHASING</i></b>			
	00846	METAL 4 DRAWER CABINET	
	00970	METAL 4 DRAWER CABINET	
	06616	ROLLING OFFICE CHAIR	
	07381	WOODEN SHELF	
	12751	METAL WORKSTATION	
	12752	METAL WORKSTATION	
	NONE	METAL 4 DRAWER CABINET	
	NONE	METAL 4 DRAWER CABINET	
<b><i>REAL PROPERTY</i></b>			
	NONE	HP COMPUTER	
<b><i>SHERIFF</i></b>			
	NONE	HP COMPUTER	
	NONE	HP COMPUTER	

<u>Department</u>	<u>Asset ID</u>	<u>Asset Description</u>	<u>Model Number</u>
	NONE	HP COMPUTER	
	NONE	HP COMPUTER	
	NONE	HP COMPUTER	
<b><i>SOCIAL SERVICES</i></b>			
	09752	METAL DETECTOR	
<b><i>TRANSIT</i></b>			
	1250	2012 FORD E450	1FDFE4FS6CDB30174
	1251	2012 FORD E450	1FDFE4FS8CDB30175
	1252	2012 FORD E450	1FDFE4FSXCDB30176
	1253	2012 FORD E450	1FDFE4FS1CDB30177
	1254	2012 FORD E450	1FDFE4FS5CDB30178
	1255	2012 FORD E450	1FDFE4FS5CDB30179
	84041	2005 ELDORADO EZ RIDER	1N9FLAC855C084041
	84042	2005 ELDORADO EZ RIDER	1N9FLAC875C084042
	84043	2005 ELDORADO EZ RIDER	1N9FLAC895C084043
	84044	2005 ELDORADO EZ RIDER	1N9FLAC805C084044
	84045	2005 ELDORADO EZ RIDER	1N9FLAC825C084045

## HRC Surplus Items

<u>Item</u>	<u>Asset #</u>	<u>Surplus #</u>
Wooden Kids Table	1426	D0498
Childs Wooden Chair	1428	D0499
Childs Wooden Chair	1427	D0500
Large Wooden Desk	0332	D0501
Wooden Chair	25688	D0502
Wooden Rectangle Desk	None	D0503
Wooden Rectangle Table	None	D0504
Square Wooden Table Large Teal	07634	D0505
2 Drawer Plastic Cabinet Tan	06558	D0506
4 Drawer Metal Cabinet Grey	None	S0193
5 Drawer Metal Cabinet Tan	1295	S0234
4 Drawer Metal Cabinet Red	None	S0235
4 Drawer Metal Cabinet Red	0445	S0236
5 Drawer Metal Cabinet Tan	0267	S0237
4 Drawer Metal Cabinet Black	0098	S0238
4 Drawer Metal Wide Cabinet Grey	04293	S0239
5 Drawer Metal Cabinet Black	1514	S0240
4 Drawer Metal Short Cabinet Brown	01540	S0241
5 Drawer Metal Cabinet Red	0317	S0242
5 Drawer Metal Cabinet Tan	1293	S0243
4 Drawer Metal Short Cabinet Black	1119	S0244
4 Drawer Metal Cabinet Short Wide Black	0229	S0245
5 Drawer Metal Cabinet Wide Black	None	S0247
4 Drawer Metal Cabinet Short Tan	0485	S0248
5 Drawer Metal Cabinet Black	0995	S0249
4 Drawer Metal Cabinet Short Wide Black	None	S0250
2 Drawer Metal Cabinet Wide Black	None	S0252
2 Drawer Metal Cabinet Short Black	None	S0253
4 Drawer Metal Cabinet Black	None	S0254
3 Drawer Metal Cabinet Short Tan	1717	S0255
4 Drawer Metal Cabinet Black	None	S0256
4 Shelf Metal Bookshelf Wide Grey	0182	S0257
Metal Desk Grey	1401	S0258
4 Drawer Metal Cabinet Green	03146	S0259
4 Drawer Metal Cabinet Tan	00111	S0260
5 Drawer Metal Cabinet Red	0179	S0261
4 Drawer Metal Cabinet Grey	00116	S0262
2 Drawer Metal Cabinet Short Tan	1347	S0263

2 Drawer Metal Cabinet Short Tan	1726	S0264
Metal Corner Desk	None	S0265
Metal Corner Desk	None	S0268
Metal/Wood Top Desk	1555	S0269
5 Drawer Metal Cabinet Tan	None	S0271
5 Drawer Metal Tall Cabinet Tan	11604	S0272
Metal Desk Black	None	S0273
Metal Desk Black	None	S0274
5 Drawer Metal Cabinet Tan	None	S0275
5 Drawer Metal Cabinet Tall Tan	11192	S0276
Grey Metal Desk	None	S0277
Metal Wood Top Desk	1557	S0278
4 Drawer Metal Cabinet Tan	None	S0279
Long Metal Desk Grey	None	S0280
Blue Computer Chair	None	S0282
Metal Rectangle Desk Grey	None	S0284
Metal Wood Top Desk	None	S0285
Metal Desk Grey	None	S0287
3 Drawer Metal Cabinet Short Black	None	S0289
2 Drawer Metal Cabinet Tan Short	None	S0290
Wood Top Black Metal Desk	00385	S0291
Metal Credenza Black	03420	S0292
Metal Desk Grey	09594	S0293



**CHEMUNG COUNTY  
CITY OF ELMIRA  
PURCHASING DEPARTMENT**

**Date: January 11, 2019**

**To: Joe Martino, Elmira Fire Chief**

**From: Kyle M. Wieder, Deputy Purchasing Coordinator**

**Re: Available Surplus**

Attached please find a list of available surplus items that are no longer needed by the County and available to other agencies. If your department is interested please let me know and I will complete the necessary paperwork to facilitate the transfer.

If you have any questions please let me know.

Thank you,

Kyle M. Wieder  
Deputy Purchasing Coordinator  
Chemung County-City of Elmira Purchasing Department

**Elmira Fire  
Department**

**Memo**

To: Kyle M. Wieder, deputy Purchasing Coordinator

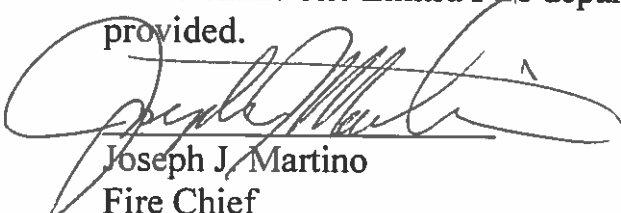
From: Joseph J. Martino, Fire Chief

Date: January 14, 2019

Re: Surplus items

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Thank you for your recent correspondence regarding the surplus file cabinets and office chair. The Elmira Fire department is interested in the items on the list provided.



Joseph J. Martino  
Fire Chief

## Surplus Available

<u>Item</u>	<u>Asset #</u>	<u>Surplus #</u>
2 Drawer Plastic Cabinet Tan	06558	D0506
4 Drawer Metal Cabinet Grey	None	S0193
2 Drawer Metal Cabinet Short Black	None	S0253
3 Drawer Metal Cabinet Short Tan	1717	S0255
2 Drawer Metal Cabinet Short Tan	1347	S0263
2 Drawer Metal Cabinet Short Tan	1726	S0264
5 Drawer Metal Cabinet Tan	None	S0271
5 Drawer Metal Tall Cabinet Tan	11604	S0272
5 Drawer Metal Cabinet Tan	None	S0275
5 Drawer Metal Cabinet Tall Tan	11192	S0276
Blue Computer Chair	None	S0282
3 Drawer Metal Cabinet Short Black	None	S0289





## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution declaring various County-owned property as surplus and authorizing transfer of certain surplus property to the City of Elmira

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**Resolution #:** 01  
**Slip Type:** OTHER  
**SEQRA status**  
**State Mandated** False

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**Explain action needed or Position requested (justification):**

To approve disposition of excess, obsolete or broken Chemung County assets by means that are most beneficial to the County which could be sale, recycling, scrap, transfer to other agency or disposal.

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**CREATION:**

**Date/Time:** 1/10/2019 9:25:58 AM  
**Department:** Purchasing

**APPROVALS:**

<b>Date/Time:</b>	<b>Approval:</b>	<b>Department:</b>
1/16/2019 11:11 AM	Approved	Budget and Research
1/18/2019 7:53 AM	Approved	County Executive
1/24/2019 6:17 AM	Approved	Legislature Chairman

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**ATTACHMENTS:**

<b>Name:</b>	<b>Description:</b>	<b>Type:</b>
<input type="checkbox"/> <a href="#">21119_meeting.docx</a>	Surplus List	Cover Memo
<input type="checkbox"/> <a href="#">HRC_Surplus_Items.docx</a>	HRC Surplus List	Cover Memo
<input type="checkbox"/> <a href="#">Memo_Elmira_Fire.doc</a>	Memo to EFD	Backup Material
<input type="checkbox"/> <a href="#">EFD_Request.pdf</a>	EFD Request	Backup Material
<input type="checkbox"/> <a href="#">Surplus_to_EFD.docx</a>	Surplus to EFD	Backup Material