



Personnel Committee  
MINUTES OF MEETING  
January 14, 2019

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Minutes of a special meeting of the Personnel Committee of the Chemung County Legislature held in the Legislative Chambers, 5th Floor, Hazlett Building, 203 Lake Street, Elmira, New York, on Monday, January 14, 2019.

Members and officials present: John Pastrick, David Manchester, L. Thomas Sweet, Joseph Brennan, Mark Margeson, Peggy Woodard, John Burin, Martin Chalk, Robert Briggs, William McCarthy, Scott Drake, Michael Smith, Rodney Strange, Vincent Azzarelli, Michael Mucci, Brian Hart.

The meeting was called to order by the Chairman of the committee, Martin Chalk.

Mr Chalk explained the special meeting was to approve the appointment of members of the Chemung County Industrial Development Agency.

Motion made by L. Thomas Sweet, seconded by Brian Hyland, and Passed with a vote of 7-0, confirming appointments to the Chemung County Industrial Development Agency.

The meeting was adjourned on the motion by Mr. Sweet, seconded by Mr. Pastrick. Motion carried.

**CHEMUNG COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY  
BOARD MEMBERS AND OFFICERS**

**OFFICERS**

David Sheen.....Chairperson  
Dawn Burlew.....Vice Chairperson  
Christina Sonsire.....Secretary

**BOARD MEMBERS**

**Dawn H. Burlew**  
Director of Business Development  
Corning Enterprises  
1 West Market Street, Suite 801  
Corning, NY 14830  
(607) 974-8508

Email: [burlewdh@corning.com](mailto:burlewdh@corning.com)  
Appointment date: January 14, 2019  
Term: 4 Years

**Background and professional experience:** Ms. Burlew is currently the Director of Business Development at Corning Enterprises and the Town Supervisor for the Town of Erin.

**P. Michael Collins**  
City Manager, City of Elmira  
317 E. Church St.  
Elmira, NY 14901  
(607) 737-5644

Email: [mikecollins@cityofelmira.net](mailto:mikecollins@cityofelmira.net)  
Appointment Date: January 14, 2019  
Term: 4 Years

**Background and professional experience:** Mr. Collins is a graduate of Mansfield University with a Bachelor's Degree in Public Relations and Communications and currently serves at the City Manager in the City of Elmira, NY.

**Donald Kraft**  
Business Manager/FST  
Sheet Metal Worker's International Assoc.  
1200 Clemens Center Parkway

P.O. Box 1146  
Elmira, NY 14902  
(607) 733-3732  
Email: [smw112@verizon.net](mailto:smw112@verizon.net)  
Appointment: January 14, 2019  
Term: 4 Years

**Background and professional experience:** Mr. Kraft is currently President of the Southern Tier Building Trades, Business Manager of Sheet Metal Workers #112 and Secretary/Treasurer of the NYS Council-AFLCIO.

**David Sheen**  
Deputy Chemung County Executive  
203 Lake Street  
Elmira, NY 14901  
(607) 873-1199  
Email: [dsheen@chemungcountyny.gov](mailto:dsheen@chemungcountyny.gov)  
Appointment Date: January 14, 2019  
Term: 4 Years

**Background and professional experience:** Mr. Sheen is a lifelong resident of Chemung County and served as the Vice President of Finance for both the Hilliard Corporation and Howell Packaging. He is a 30+ year board member of Southern Tier Economic Growth (STEG) and is past President of the Susan G. Komen Foundation and the Clemens Performing Arts Center. He has been the Southport Town Supervisor for the past 15 years and served on several local boards, including Elmira Downtown Development, Arnot Art Museum, Glove House and Notre Dame High School. Mr. Sheen has a Bachelor's Degree from Elmira College and a Master's Degree in Finance from Syracuse University.

**Christina Sonsire**  
Partner at the Ziff Law Firm & Chemung County 7<sup>th</sup> District Legislator  
303 William Street  
Elmira, NY 14903  
(607) 733-8866  
(607) 731-9564 (c)  
Email: [csonsire@chemungcountyny.gov](mailto:csonsire@chemungcountyny.gov)  
Appointment Date: January 14, 2019  
Term: 4 Years

**Background and professional experience:** Ms. Sonsire was first elected to the Legislature for a 4 year term beginning January 1, 2018. She is the Legislature's Minority Leader and serves on the Aviation, Corrections & Law, Health & Human Services and Personnel Committees.

Ms. Sonsire has been a partner at the Ziff Law Firm in Elmira since 2011 where she handles plaintiff-side civil litigation.

**Community affiliations:** Christina is a member of the Board of Directors for the New York State Academy of Trial Lawyers and frequently lectures across New York State on a variety of litigation topics.

**Rodney J. Strange**  
Chemung County Legislative Majority Leader  
203 Lake Street  
Elmira, NY 14901  
(607) 731-1579

Email: [rstrange@chemungcountyny.gov](mailto:rstrange@chemungcountyny.gov)

Appointment Date: January 14, 2019

Term: 4 Years

**Background and professional experience:** Mr. Strange is serving in his third term as 15<sup>th</sup> District Legislator. He was also elected Legislative Majority Leader in January of this year. Mr. Strange serves as the Chairman of the Chemung County Republican Committee and is a former member and past President of the Elmira School Board.

**Community affiliations:** Solutions Federal Credit Union, Chairman of the Supervisory Committee, Chemung County Transit Board, Cornell Cooperative Extension Board of Directors, Southport Ashland and Chemung County Historical Societies. Mr. Strange also is involved with multiple other community affiliated boards and programs. His complete biography can be located on [www.rodneystrange.com](http://www.rodneystrange.com).

One vacancy exists.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution confirming appointments to the Chemung County Industrial Development Agency

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**Resolution #:**

**Slip Type:** OTHER

**SEQRA status**

**State Mandated** False

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**Explain action needed or Position requested (justification):**

Pursuant to Article XXVII, Section 2704 of the Chemung County Charter, Section 896 and Section 856 of the General Municipal Law, the written appointment of the County Executive is received, accepted and placed on file:

David Sheen, Chairman

Dawn Burlew, Vice Chairperson

Christina Sonsire, Secretary

P. Michael Collins

Donald Kraft

Rodney Strange

Minutes of special meeting:

**PERSONNEL COMMITTEE  
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The meeting was called to order by the Committee Chairman, Martin Chalk.

Mr. Chalk explained the special meeting was to approve the appointment of members to the Chemung County Industrial Development Agency.

Motion was made by Sweet, seconded by Hyland, and unanimously carried, to confirm appointments to the Chemung County Industrial Development Agency.

The meeting was adjourned on the motion of Sweet, seconded by Pastrick, and unanimously carried. **Item # 1**

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**CREATION:****Date/Time:**

1/12/2019 2:55:43 PM

**Department:**

Legislature Chairman

**APPROVALS:****Date/Time:**

1/12/2019 3:01 PM

**Approval:**

Approved

**Department:**

Legislature Chairman

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**ATTACHMENTS:****Name:** [IDA Board Members.pdf](#)**Description:**

List of members

**Type:**

Presentation